

Expression of Interest (EOI)

Last Date of Submission: 28/05/2021

**Empanelment of Training Centre to undertake the project under Online Education/ Skill
and Education Development Component of DSRVS in the Rajasthan**

**(Only for Common Service Centres of Central Government/E-Mitra Centres/ Nagrik Seva
Kendra of State Governments)**

ISSUED BY:



**Digital Shiksha and Rojgar Vikas Sansthan
Institute of Digital Education and Employment Development**

(An Autonomous body)

DSRVS Hqr., PO – Bagri, District – Tonk 304801 Rajasthan

www.dsrvsindia.ac.in

Tel .: 0120-4035614, Fax : 011-66173815

Disclaimer:

All information contained in this EOI, subsequently provided / clarified are in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. Each applicant should conduct its own investigation and analysis & should check the accuracy, reliability and completeness of the information in this EOI. Applicants should make their own independent investigation in relation to any additional information that may be required. DSRVS reserves the right to cancel this request for EOI and/ or invite afresh with or without amendments to this request EOI, without liability or any obligation for such request for EOI and without assigning any reason. Information provided at this stage is merely indicative.

| | |
|---|---|
| EOI Ref. No. | RFP/2021-22/01 |
| EOI Issuance Date | 05-05-2021 |
| Publishing Date | 06-05-2021 @ 09:00 AM |
| Document Sale Start Date | 06-05-2021 @ 09:00 AM |
| Document Download URL (Offline Submission) | https://eprocure.gov.in/epublish/app https://www.dsrvsindia.ac.in Send Offline EOI Through Speed Post |
| Document Sale Last Date | 28-05-2021 @ 06:00 PM |
| Seek clarification Start Date | 06-05-2021 @ 10:00 AM |
| Seek clarification End Date | 10-05-2021 @ 01:00 PM |
| Bid Submission Start Date | 06-05-2021 @ 09:00 AM |
| Bid Submission Last Date | 28-05-2021 @ 06:00 PM |
| Bid Opening Date | 08-06-2021 @ 01:00 PM |
| Name & Address of the Procuring Entity | Joint Director Digital Shiksha and Rojgar Vikas Sansthan PO – Bagri, District – Tonk Rajasthan 304801 Tel.: 0120-4035614 eproc@dsrvsindia.ac.in |
| Cover Details | Two Cover 1.(Fee) 2.(Technical) |
| Area of Operation | Applicable Training Centre Area |
| Eligibility Criteria | The agency should be a registered Common Service Centres of Central Government/E-Mitra Centres/ Nagrik Seva Kendra of State Governments. The applying agency will submit the details of project with a covering letter Annexure-1 and submit applicant details with relevant documents as per Annexure 2 All applying agencies should: 1. Have been active and operational continuously anywhere in the state for the last 1 months on the date of application. |
| Cost of EOI Documents | All Applicant have to pay a non-refundable EOI Fee of Rs. 590/- (Inclusive GST) (Rupees Five Hundred Ninety only) which will be paid through IMPS/NEFT/RTGS at Bank only. |
| Proposal Processing Fee | All Applicant have to pay a non-refundable Proposal Processing Fee of Rs. 2360/- (Inclusive GST) (Rupees Two Thousand Three Hundred Sixty only) which will be paid through IMPS/NEFT/RTGS at Bank only. Proposals that are not accompanied by the Proposal Processing Fee shall be rejected by DSRVS |
| Duration of the Project | 1 years initially extendable up to 1 years. |
| Funding Pattern | As Per DSRVS Projects guidelines / Circulars (as amended from time to time) |

| | |
|--|--|
| Submission of proposal | <p>Interested agencies fulfilling eligibility conditions as mentioned above can submit their detailed proposal for undertaking</p> <p>The proposal should carry following documents as per checklist given in the EOI.</p> <ol style="list-style-type: none"> 1. Covering Letter – Annexure 1 2. Applicant details along with required documents as per Annexure 2 3. A self certificate / declaration as per – Annexure 3 4. Tender Acceptance Letter <p>(Document to be send by speed post in cover envelope)</p> <p>The Director, DSRVS reserves the right to accept or reject any proposals without providing any reason, what so ever. The decision of DSRVS shall be final and binding upon the company/Agency/Institution.</p> |
| Selection Process (Mechanism for approval of the project) | <ol style="list-style-type: none"> 1. EOI Stage 2. Desk appraisal 3. Presentation of shortlisted applicant before designated committee of DSRVS. 4. Evaluation of the proposals by DSRVS at competent level. 5. Issuance of sanction order 6. The empanelled training provider would be required to sign MoU with DSRVS for program execution. |
| Bank Account Details (For Deposit EOI, Processing and EMD Fees) | <p>Bank Name – ICICI Bank Branch Name – Clock Tower, Tonk Account Name – Digital Shiksha and Rojgar Vikas Sansthan Account Number – 680101701976 IFSC Code – ICIC0006801</p> |
| <p>Note :</p> <ul style="list-style-type: none"> • DSRVS reserves the light to amend courses and guidelines from time to time. • DSRVS has full powers to decide about the number of candidates to be trained in a particular program. • Its decision will be binding on all organizations submitting the proposals. • The corporate/Agencies/Organizations which have already signed MoU with DSRVS against general and sector specific EoI issued earlier are also to apply a fresh. • In case of any contradiction between scheme guidelines and DSRVS direction the term and conditions of DSRVS will prevail. • Applying agency must apply through Government of India CPPP ePublish portal offline mode only. <p>https://eprocure.gov.in/epublish/app</p> | |

SECTION 1 A: Instructions for offline Bid Submission

Bidders may please send their proposals in separate one sealed covers to the tender inviting authority address (Use only India Post Service, Courier services not accepted)

More information useful for submitting offline bids on the CPP Portal may be obtained at:
<https://eprocure.gov.in/epublish/app>

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

SUBMISSION OF BIDS (OFFLINE MODE)

1. Bidders may please send their proposals in separate one sealed covers to the following address:

Joint Director
Digital Shiksha and Rojgar Vikas Sansthan
PO – Bagri, District – Tonk
Rajasthan 304801
Tel.: 0120-4035614

2. All the pages of the EOI Documents shall be signed by an authorized person of the bidder

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained there in should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of offline bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- 3) All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- 4) Any order resulting from this e-tender shall be governed by the terms and conditions mentioned therein.
- 5) No deviation to the technical and commercial terms & conditions are allowed.
- 6) The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).

File No. DSRVS-EPPUB(RFP)1/2021 Part 3
SECTION 1 B: INSTRUCTION TO BIDDER (ITB)

1. **The bid should be submitted in two covers System – Fees and Technical Bid** offline through portal <https://eprocure.gov.in/epublish/app>

- **Fees and Technical bid:** The agencies should give details of Tender fees, Processing fees and Technical Details in fixed format.

2 Online / Virtual Education Program.

3 This program will be specifically run in the context of making citizens awareness and skill and education development.

1. Skill Program

2 Education Development Programs

4 Under this program, will be given a budget of Rs 50000/- To 90000/- each center.

5 For Seek clarification mail to eproc@dsrvsindia.ac.in

6 All T&C Applicable in these programs.

Joint Director

Annexure -1:

Format of the Covering letter

<<The Covering Letter is to be submitted under the signature of Authorized Representative /Signatory of the applicant on the official Letterhead and official seal (Letter of authorization is also to be enclosed)

To

T.I.A.
Digital Shiksha Rojgar Vikas Sansthan
DSRVS Headquarter P.O. Bagri
Tonk 304801 Rajasthan

Sub: Request for Empanelment of Training Centre to undertake the project under Skill and Education Development Component of DSRVS in the All States of India

Dear Sir,

Please find enclosed copy of our proposal in respect of the empanelment for dsrvs centrally sponsored managed component under DSRVS Program in India, in response to the EOI document issued by the dsrvs.

We hereby confirm that:

1. The proposal is being submitted by _____(name of the CSC/E-Mitra Centre) who is the applicant. In accordance with the conditions stipulated in the EOI).
2. We have read the guidelines and EOI document in detail and have understood the terms and conditions stipulated in the EOI Document issued by DSRVS. We agree and undertake to abide by all these terms and conditions along with subsequent communication form DSRVS. Our Proposal is consistent with all the requirements of submission as stated in the EOI or in any the subsequent communications form DSRVS.
3. The agency has also read the detail guideline of program (including its various components) issued by form DSRVS.
4. The information submitted in our Proposal is complete. Is strictly as per the requirements as stipulated in the EOI. And is correct to the best of our knowledge and understanding. We would be solely responsible for any errors/omissions/false information in our Proposal. We acknowledge that DSRVS will be relying on the information provided in the Proposal and we certify that all information provided in the applications true and all documents accompanying such proposal are copies of their respective originals.
5. We acknowledge the right of DSRVS to reject our Proposal without assigning any reason or otherwise and hereby waive. To the fullest extent permitted by applicable law our right to challenge the same on any account whatsoever.
6. We fulfil all the legal requirements and meet all the eligibility criteria laid the EOI.
7. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EOI.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice. Fraudulent practice, coercive practice, undesirable practice or restrictive practice.

9. We are enclosing transaction details towards EMD, Processing & Documents fee as under :

| Item | Amount | Transaction Details (RTGS/NEFT/Online Tran Number) | Deposit Date | Bank |
|-------------------|-------------|---|--------------|------|
| Processing fee | RS. 2,360/- | | | |
| EOI Document fees | Rs. 590/- | | | |

****Transaction details must consist of transaction id and transaction reference number.***

****Attach deposit receipts copy***

This Proposal is made for the express purpose of empanelment under CAP program of DSRVS as following action plan

For and on behalf of:

Signature:

Name

Designation:

(Authorized Representative Signature)

Date:

Place:

Annexure -2**Applicant Details**

<< Declaration to be submitted under the signature of Authorized Representative /Signatory of the applicant agency on official Letterhead and official seal>>

| S. No. | Description | Details | |
|--------|--|---------------|-------------|
| 1. | Name of CSC/E-Mitra Centre | | |
| 2. | State /Constitution of the Centres | CSC / E-Mitra | |
| 3. | Name of Authorized Signatory (enclose letter of authorization) | | |
| 4. | Address | | |
| | Telephone, Mobile No | | |
| | Email | | |
| | Website | | |
| 5. | Centre Registration Number | | |
| | Incorporation status of the Centre (CSC/State Govt.) | | |
| 6. | Date of registration | | |
| 7. | Place of registration | | |
| 8. | PAN Card Number | | |
| 9. | Primary point of Contact (For all sort of communication purpose) | Email | Contact No. |
| | | | |

For and on behalf of:

Signature:

Name

Designation

(Authorized Representative and Signatory)

Date:

Place:

Note: Please Provide Copy Of The Registration Certificate Form The Appropriate Registering Authority As Given Below:

1. CSC / E-Mitra Centre Registration Certificate

Note: 1) In addition to above registration certificate, Applicant needs to submit the copy of PAN Card.**2) All documents are mandatory to be submitted with Annexure.**

Annexure -3:

Self-Declaration

<<Declaration to be submitted under the signature of Authorized Representative/ Signatory of the applicant agency on official Letterhead and official seal>>

To whomsoever it may concern

On the basis of registration document /certificates, we M/s (Name of agency),having office at (Office address), hereby give our consent for following as per norms of DSRVS (As amended form time to time)

1. To set-up dedicated Training Canter (TC) as per given specification in the guideline with specified capacity.
2. To arrange sufficient space, furniture, equipment, tools, training aids, raw material, electricity, water supply and other essentials required for imparting training to youth in the proposed course (s).
3. To hire/engage competent and eligible trainer(s)to undertake training in the proposed courses.
4. To install Attendance system and Aadhar enabled bio-metric device as per DSRVS guideline.

For and behalf of:

Signature

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

TENDER ACCEPTANCE LETTER

Date:

To,

Joint Director
Digital Shiksha and Rojgar Vikas Sansthan
PO – Bagri, District – Tonk
Rajasthan 304801

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: RFP/2021-22/01

Name of Tender / Work: -

Empanelment of Training Centre to undertake the project under Online Education/ Skill and Education Development Component of DSRVS in the Rajasthan

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

<https://eprocure.gov.in/epublish/app>

<https://www.dsrvsindia.ac.in>

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 11 (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)